

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, T Verney, H Knight, S Whitby and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 2nd October 2024 at 6.45 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

V A Ford

Mrs Val Ford - Clerk to the Council

AGENDA

Presentation from Tracey Blackmore, NDC Planning Department – To receive information on barn conversions under Policy DM27, Class Q applications and fall back position.

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** - To approve and sign the Minutes of the West Down Parish Council Meeting dated the 4th September 2024.
5. **Matters Arising** - To discuss matters arising from the Parish Council Meeting held on the 4th September 2024.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Reactive Speed Signs** - To receive any further information.
10. **Planning Decisions** – To receive any planning decisions from NDC
11. **Planning Applications**
 - a) To comment on the following planning applications.
79176 – Demolition of existing barn and erection of new dwelling and change of use of land to form domestic curtilage (fall back position of application 77945) at Moore Farm, West Down, Ilfracombe, Devon, EX34 8NT.

Continued

78661 – Conversion of outbuilding into ‘granny annexe’ for use exclusively by existing family at Homeleigh, 5 South View Cottages, West Down, Ilfracombe, Devon, EX34 8NR.

b) To comment on any planning applications received after the Agenda was published.

12. Footpaths

- a) To discuss the tender document for additional work in the village.
- b) Forgotten footpath.
- c) Any other footpath matters.
- d) P3 walking of footpaths (October to December).

13. Emergency Plan - To receive an update on this plan and any response to our further grant application towards purchasing a set of walkie talkies.

14. Car Park Lease – To receive an update on the lease for the Village Car Park.

15. Air Ambulance Light – To look at any further actions needed going forward.

16. Pay out Small Grants following the second precept payment and receipt for the financial year.

17. Neighbourhood Plan – To look into taking this forward.

18. S106 Money - To look at projects for this.

19. Community Land Trust – To receive any update on this.

20. Review of Quotation and Tender Policy.

21. Finances

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To receive the Mid Term Accounts as at 30 September 2024.

22. Correspondence – To receive items of correspondence received since the last meeting.

23. Unresolved Questions.

24. Items to be added to the next meeting Agenda.

25. Any Other Business.

26. New Clerk’s appointment and handover details.