

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, T Verney, H Knight, S Whitby and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 5th June 2024 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

V A Ford

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** - To approve and sign the Minutes of the West Down Parish Council Annual General Meeting dated the 1st May 2024.
5. **Minutes** – To approve the Minutes of the Annual Parish Meeting held on the 1st May 2024. (These do not get signed until the Annual Parish Meeting in 2025).
6. **Matters Arising** - To discuss matters arising from the Parish Council Annual General Meeting held on the 1st May 2024.
7. **Police Report** – To receive information from the Police including the monthly crime figures.
8. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
9. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
10. **Flashing Speed Signs** - To receive any further information.
11. **Planning Decisions** – To receive any planning decisions from NDC
12. **Planning Applications**
 - a) To comment on the following planning applications.
78558 – Demolition of 3 no. barns and erection of 3 no. dwellings at West Hill Farm, West Down, Ilfracombe, Devon, EX34 8NF.
 - b) To comment on any planning applications received after the Agenda was published.

13. Footpaths

- a) To receive any update on the P3 Grant Funding Application submitted.
- b) Any other footpath matters.

14. Emergency Plan - To receive an update on this plan.

15. Car Park Lease – To receive an update on the lease for the Village Car Park.

16. Air Ambulance Light – To look at actions needed going forward.

17. Community Land Trust – To receive an update on this.

18. NDC Climate and Environment Grant – To look at the funding available.

19. Review of Financial Regulations - Including cheque signatories and online banking authorisation.

20. Review of Standing Orders.

21. Review of Statement of Internal Control.

22. Review of General & Financial Risk Assessment.

23. Updated Diary – To consider other items to be added to this document.

24. Finances

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) Update on External Audit.

25. Correspondence – To receive items of correspondence received since the last meeting.

26. Unresolved Questions.

27. Items to be added to the next meeting Agenda.

28. Any Other Business.